

**KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD
MEETING MINUTES
February 26, 2021**

A regular board meeting of the Applied Behavior Analyst Licensing Board was held at the Department of Professional Licensing (DPL) at 500 Mero St, Frankfort, KY 40601 via Zoom on February 26, 2021.

MEMBERS PRESENT

Dr. Erick Dubuque
Jennifer Salvina
Jennifer A. Tucker
Allan Allday
Ashley Ratliff
Kirsti Singer

DPL STAFF

Jamar Carter, Boards & Commissions Support SPC
Chessica Nation, Administrative Section Supervisor
David Trimble, Executive Advisor (OLS)
Kevin Winstead, Acting Commissioner
Leah Boggs, Acting General Counsel (PPC)

MEMBERS ABSENT

Sonya Havel

GUEST

None

CALL TO ORDER

Board Chair, Erick Dubuque called the meeting to order at 10:03 a.m.

APPROVAL OF MINUTES

Allan Allday made a motion to approve the November 20, 2020 amended meeting minutes and the January 22, 2021 meeting minutes.
Jennifer Salvina second the motion and the motion carried.

FINANCIAL STATEMENTS

The board reviewed the financial statements for the month of January 2021 with no additional questions at this time.

Board Chair discussed the 2011-2020 fiscal report and growth of the KY ABA Board

DPL REPORT

Acting Commissionaire Kevin Winstead, notified of the departure of board attorney Bryan Morrow and Commissionaire Dr. Michael Newman and presented himself as the acting Commissionaire, Leah Boggs as acting General Counsel & David Trimble as Executive Advisor.

LEGAL COUNSEL

Leah Boggs & David Trimble briefed the board on their roles within the board & items on their agenda for the ABA board.

OLD BUSINESS

Jennifer Salvina presented the board with a finalized copy of the Kentucky ABA Newsletter. A motion was made by Allan Allday to accept the finalized copy with the addition of the financial records, Ashley Ratliff second the motion & the motion carried.
Newsletter will be displayed on the ABA website & sent in a mass email to Kentucky ABA license holders.
TBA Structure & Supervisory Report guidelines will be displayed in the newsletter

The board discussed some Legislative Changes within the ABA board, further discussion tabled until next meeting

NEW BUSINESS

The board discussed the requirements for LBA’s & TLABA’s and how to become more streamline with the BACB qualifications with the additional KRS information and assistance from the Education AdHoc Committee.

The board discussed HB 19 & VR99

Jennifer Salvina made a motion for Board Chair Erick Dubuque inclusion on HB19 on behalf of the ABA board. Kirsti Singer second the motion and the motion carried.

LICENSURE STATUS REPORT

Boards & Commissions Support Specialist Jamar Carter presented to the Board for review. The report showed there are currently four hundred and eighteen (418) active licenses: three hundred and eighty-nine (389) active behavior analysts; eleven (11) active assistant behavior analysts; and five (5) active licensed temporary behavior analysts, two (2) Active-Active Not Eligible to practice licensed temporary behavior analyst, zero (0) temporary behavior analyst assistants and four (4) temporary registered telehealth behavior analyst.

SUPERVISION COMPLIANCE REPORT

The Supervision Compliance Report was presented to the Board for review. The report showed two (2) reports due

- Assistant Behavior Analyst
 - Due 1/26/2021
- Assistant Behavior Analyst
 - Due 2/21/2021

Reminder notification sent via USPS certified mail, further discussion tabled until next meeting.

APPLICATIONS COMMITTEE

The applications committee made the following recommendations for sixteen (15) Licensed Behavior Analyst Applications.

Bailey, Stephanie N. – LBA Ratified Approval 2/22/2021	Daily, Lauren – LBA Ratified Approval 2/1/2021
Barnes, Matthew G. – LBA Ratified Approval 2/4/2021	Divine, Michael R. – LBA- Ratified Approval 2/10/2021
Barrio, Stevi J. – LBA- Ratified Approval 1/26/2021	Harris, Curtis J. –LBA Renewal Ratified Approval 2/22/2021
Cornish, Maria – LBA- Ratified Approval 1/28/2021	Heins, Amberley M. – LBA Ratified Approval 2/1/2021

Hunter-Hammonds, Stephanie J. – LBA Approved 2/26/2021	Thompson, Miranda R. – LBA Ratified Approval 2/15/2021
Neal, Ashlie B. – LBA- 2/1/2021	Utterback, Morgan D. – LBA Ratified Approval 2/1/2021
Nielsen Hannah R. – LBA Approved 2/26/2021	Webb, Taylor W. – LBA – Ratified Approval 2/10/2021
Price, Sarah R. – LBA Ratified Approval 2/1/2021	Wells, Holly E. – LBA Ratified Approval 2/1/2021

Allan Allday made a motion to accept the applications committee recommendations, Kirsti Singer second the motion & the motion carried.

COMPLAINTS COMMITTEE

- 2020ABA00006
 - Letter requesting additional information RTS 10/29/2020

- 2020ABA00008
 - Dismiss with caution

All discussion tabled until next meeting

APPROVAL PER DIEM

Allan Allday made a motion to approve per diem for all eligible members attending today’s board meeting. Jennifer Salvina second the motion, and the motion carried.

NEXT MEETING:

The board will meet again on Friday March 26, 2021 at 500 Mero St. Frankfort, KY 40601, The Mayo-Underwood Building. The Applications and Complaints Committees will meet prior, at 9:00 a.m. with the board meeting to follow at 10:00 a.m.

ADJOURN

Jennifer Salvina made a motion to adjourn at 12:00 p.m. having no further items of discussion. The motion was second by Allan Allday and the motion carried.



Erick Dubuque, Board Chair